Mechanical Estimator

About Monterey Mechanical

Located in Oakland, California, Monterey Mechanical Company is a mid-sized industrial contractor and metal fabricator. Our current annual revenues are approximately $65 million derived from approximately 70% construction, 20% HVAC and metal fabrication, and 10% industrial maintenance.

With more than 75 years of continuous service, we are passionate about providing our employees opportunities for career advancement and a great place to work. We are family-orientated and highly value the expertise and experience of our team.

We offer:
- Career growth potential
- Outstanding company culture: work/life balance, friendly team environment, and employee recognition programs
- Opportunity to participate in community outreach programs and other charitable endeavors
- Competitive salary
- Comprehensive benefits package, including medical/dental/vision insurance (95% employer paid for employee), paid time off, commuter benefits, and many more perks.
- Full retirement package: 401(k), Employee Stock Ownership Program (ESOP), and profit sharing

Position Summary

Prepare and/or coordinate complete estimates for mechanical work on water, wastewater and related infrastructure or industrial projects by analyzing specifications, determining quantities and evaluating labor productivities for piping systems and process equipment installations.

Responsibilities

- Review plans and specifications to determine material quantities, labor requirements and itemized costs
- Attend pre-bid meetings and visits project sites to determine how existing conditions will affect the scope and estimated cost of the work
- Perform quantity takeoff and pricing for mechanical work on bid projects that include piping and equipment installation
- Prepare subcontractor/supplier bid invitation list
- Clarify design errors, omissions and ambiguities prior to finalizing estimate
- Review subcontractors' and/or vendors' scope of work to ensure full understanding
- Recognize and adjust standard cost database based on risk and difficulty of actual work
- Assist in drafting subcontracts and purchase orders for new projects
- Assist in coordination of mechanical work with civil estimators prior to bid to ensure full scope of work
- Assist in conforming estimated cost to budget for awarded projects
- Prepare estimating files for use by project manager on awarded projects

Qualifications

- Five to seven years of estimating experience, and an Associate Degree or its equivalent from a technical school (or equivalent combination of education and experience)
- Ability to review plans and specifications, and to analyze and accurately compute costs in a timely way using a computerized database
- Ability to accurately calculate figures and amounts that include but are not limited to interest, percentages, basic algebra and geometry
- Excellent interpersonal, organizational, and communications skills
- Working knowledge of Microsoft programs, including Word, Excel, Outlook, and others

Physical Requirements

The work environment characteristics described below are representative of those an employee encounters while performing the essential function of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Required to frequently exert 25 pounds of force or more, and to lift, carry, push or otherwise move objects.
- Work involves sitting, standing, walking, kneeling, bending, and climbing for varied amounts of time. Close vision work is also required.

Equal Opportunity Employer, M/F/D/DV

Monterey Mechanical is an equal opportunity employer and is strongly committed to implementing its Equal Employment Opportunity/Affirmative Action Policies. We will not discriminate against any person on the basis of ancestry, marital status, race, religion, color, national origin, sexual orientation, gender, disability or medical condition.

We maintain a drug-free workplace and perform pre-employment substance abuse testing.