

Civil Estimator

Location: Oakland
Job type: Full-time
Division: Administration

About Us:

Located in Oakland, California, Monterey Mechanical Company is a mid-sized industrial contractor and metal fabricator. Our current annual revenues are approximately \$100 million with approximately 80% construction, 15% HVAC and metal fabrication and 5% industrial maintenance.

With more than 80 years of continuous service, we are passionate about providing our employees with the opportunity for career advancement and a great place to work. We are family-oriented and highly value the expertise and experience of our team.

Why Monterey Mechanical:

- Career growth potential
- Outstanding company culture: work/life balance, friendly team environment, and employee recognition programs
- Opportunity to participate in community outreach programs and other charitable endeavors
- Competitive salary

Position Overview:

Reports to Chief Estimator; assists in preparation of time, cost, labor, estimates for supplies, equipment, or services related to earth, concrete, and/or structural work by performing the following duties.

Key Responsibilities:

- Reviews estimates.
- Visits work site to determine if existing conditions would affect the scope of work.
- Performs quantity take off and pricing for civil work on bid projects; including excavation, shoring and other site work such as paving, concrete sidewalks, curbs, gutters, fencing, landscaping, structural demolition, other architectural and structural, building specialty, and electrical work as required.
- Prepares subcontractor/supplier invitation list for quote solicitations.
- Responds to phone calls from subcontractors to discuss scope of work.
- Assists in drafting subcontracts as needed.
- Assists in coordination of civil work with mechanical estimators prior to bid to ensure full scope of work.
- Prepares estimating files for use by project managers.
- Performs other duties as assigned.

Qualifications:

- Requires a Bachelor's Degree (B.S.) in engineering or its equivalent from an accredited institution and 3+ years progressive wastewater/water treatment plant estimating experience and/or training; or equivalent combination of education and experience. Experience in California preferred.
- Ability to accurately compute costs in a timely way using a computerized database.
- Ability to accurately calculate figures and amounts that include but are not limited to interest, percentages, basic algebra, and geometry.
- Ability to collaborate with supervisor/s, co-workers, managers, employees, business associates, and customers.
- Excellent interpersonal, organizational, and communication skills.

Physical Demands:

- Persons performing service in this position will lift up to 50 pounds of force or exert up to 20 pounds or more frequently to lift, carry, push, pull or otherwise move objects.
- This type of work involves sitting, standing, walking, kneeling, bending, and climbing for a varied amount of time.
- Close vision work is also required.
- Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Salary Range:

\$130,000 to \$161,000 Annually

Pay may vary based upon relevant experience, skills, location, and education among other factors.

How to Apply:

Email your resume to hr@montmech.com.

Security Advisory: Your Personal Data Privacy

Any personal information you provide Monterey Mechanical Co. will be absolutely confidential. Any emails from Monterey Mechanical Co. team members will originate from an @montmech.com email address. If you encounter anything that raises suspicions during your interactions, we encourage you to exercise caution and suspend or discontinue communications.

Notice To Third Party Agencies

Please note that Monterey Mechanical Co. does not accept unsolicited resumes from recruiters or employment agencies. In the absence of a signed Recruitment Fee Agreement, Monterey Mechanical Co. will not consider or agree to payment of any referral compensation or recruiter fee. If a recruiter or agency submits a resume or candidate without a previously signed agreement, Monterey Mechanical Co. explicitly reserves the right to pursue and hire said candidate(s) without any financial obligation to the recruiter or agency. Any unsolicited resumes, including those submitted to the HR department, are deemed to be the property of Monterey Mechanical Co.

Equal Opportunity Employer

Monterey Mechanical is an equal opportunity employer and is strongly committed to implementing its Equal Employment Opportunity/Affirmative Action Policies. We will not discriminate against any person on the basis of ancestry, marital status, race, religion, color, national origin, sexual orientation, gender, disability or medical condition.

We maintain a drug-free workplace and perform pre-employment substance abuse testing.